

NEORide Executive Board Meeting Minutes

Date: August 14, 2025

Time: 2:00 PM Eastern Standard Time (US and Canada)

Location: Zoom and NEORide Offices, One Park Center Drive, Suite 300, Wadsworth, OH 44281

Attendees

In-Person:

NEORide: Katherine Conrad, Michelle Robinson, Kayla Kinkead; Elaine Kilker

Online Participants:

Ryan Spitzer, Isaac Wiles, Ben Capelle, Laketran, Naomi Wells, NEORide

Christian Kornea, OTRP, Dean Harris, WRTA, Matthew Dutkevich, BCRTA, Shari Chick. CARTS, Bryan Smith, CityBus, Joshua Miranda, Cleveland RTA, Jacob Pitman, KRT, Jarrod Hampshire, METRO RTA, Brian Trautman, Kelly Jurisch, PARTA, Mark Finnicum, SARTA. Gina Douthat, TANK, Rick Bailey, TARTA, Mike Salamone, Trumbull County

1. Call to Order

The meeting was called to order by Mr. Dean Harris in the absence of Mr. Ben Capelle.

Motion: Mr. Salamone moved to permit Mr. Harris to chair the meeting.

Second: Mr. Conrad.

Outcome: Approved without objection.

Roll Call: Conducted by Ms. Conrad; quorum confirmed.

Purpose Statement of NEORide Read by Ben Capelle:

The purpose of NEORide is to plan, promote, further, and enhance transportation options within the jurisdictions of the Members by encouraging cooperative agreements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies.

- Mr. Spitzer immediately requested that Mr. Capelle make a motion to amend the agenda and include that all votes be done by essentially unanimous consent unless there's an objection and then proceed to a roll call vote.
- Mr. Harris made a motion to do all votes by unanimous consent. Mr. Dutkevich seconded the motion. – Motion approved unanimously after Ms. Conrad completed the roll call for the motion.

2. Voting Procedures

Motion: Mr. Salamone moved to proceed with unanimous voting.

Second: Mr. Conrad.

Outcome: Approved without objection.

3. Consent Docket

Motion to approve Consent Docket made by Mr. Hampshire

Second: Mr. Pittman

Outcome: Approved

4. Contracts

Brief discussion: Mr. Spitzer discussed incorporating a tariff clause into upcoming bus contracts to address potential cost increases on imported goods. He proposed an economic price adjustment policy allowing limited, evidence-based price changes (5–25%) tied to federal tariffs. The clause would require contractor certification of good-faith sourcing efforts, allow one adjustment per quarter, and permit either party to terminate if increases exceed 25%. The goal is to provide pricing predictability and fairness for all parties.

- a) Approve a Master Services Agreement with the EQUANS to provide CTS, AVA and VHM subject to final legal review.
- b) Approve a Master Services Agreement with the Urban Transit Associates (UTA) to provide APC's subject to final legal review.
- c) Approve a Master Services Agreement with the Transify, Inc. to provide TAI subject to final legal review.
- d) Approve a Master Service Agreement with the TransSIGHT to provide TAI subject to final legal review. (Pricing Included in MSA).
- e) Approve a Master Services Agreement with the Swiftly to provide CTS, APC and ROS subject to final legal review.
- f) Approve a Master Services Agreement with Clever Devices to provide CTS, ROS and VHM subject to final legal review.
- g) Approve a Master Services Agreement with Waysine to provide AVA subject to final legal review.
- h) Approve a Master Services Agreement with the Gillig subject to final legal review for the following bus and fuel types: 30', 35' and 40' Diesel; 35' and 40' Hybrid; 29', 35' and 40' CNG; 35'and 40' Electric.
- i) Approve a Master Services Agreement with the New Flyer subject to final legal review for the following bus and fuel types: 30', 40' 45', 60' Diesel; 35', 40' Hybrid; 40', 60' CNG; 40', 60' Electric; and 40', 60' Hydrogen.
- j) Approve a Master Services Agreement with RIDE Mobility LLC subject to final legal review for the following bus and fuel types: 35', 40', 60' Electric.

- k) Approve a Master Services Agreement with El Dorado subject to final legal review for the following bus and fuel types: 30', 35', 40' Diesel; 30', 35', 40' CNG; 35', 40' Hybrid; and 35', 40' Electric.
- l) Tariff Contract Provision (draft)
- m) Approve a Master Services Agreement with Southeast Transit Services LLC for Pre and Post Bus Inspections subject to final legal review.
- n) Approve a Master Services Agreement with TRANSIT RESOURCE CENTER for Pre and Post Bus Inspections subject to final legal review.
- o) Approve a pricing modification for MPM Media to include "off-grid" sign options subject to final legal review.
- p) Approve the resolution by the Northern Kentucky Area Development District (NKADD) to join NEORide.
- q) Approve the pending resolution by the Bay Area Transportation Authority to join NEORide.

ACTION: Mr. Dutkevich noted that the document labeled as the Perrone contract addendum in the agenda was incorrect.

- a) Motion: To remove the Perrone contract addendum from consideration and approve bringing forward an amended addendum at a later date to reflect updated payment terms, subject to final legal review.
 - a. Motion: Mr. Dutkevich
 - b. Second: Mr. Harris
 - c. Outcome: Item task removed from the Consent Docket.
- b) Motion to table the Perrone item that was removed from the consent agenda.
 - a. Motion: Mr. Smith
 - b. Second: Mr. Miranda
 - c. Outcome: Item tabled

ACTION: Approve addendum to Masabi Master Services agreement to include pricing for Partner Portal 2.0. subject to final legal review (Discussed by the EZfare Discussion Group on 8/7/25).

- a. Motion: Mr. Miranda
- b. Second: Mr. Trautman
- c. Outcome: Approved.

ACTION: Motion to amend the EZfare ABT Policy (Discussed by the EZfare Discussion Group on 8/7/25)

- a. Motion: Mr. Miranda

- b. Second: Mr. Trautman
- c. Outcome: Approved.

5. Reports

- Fiscal Agent's Report: Presented by Ms. Kilker
- Treasurer's A/R Report: Mr. Harris.
- Committee and Program Reports:
- EZfare Committee: Ms. Conrad.
- EZConnect Committee: Ms. Conrad.
- Governance Committee: Mr. Capelle. Mr. Spitzer briefly mentioned the discussion of membership withdrawal.
- Grants: Ms. Conrad.
- Active Procurements: Ms. Conrad.
- Small Urban Coordinator: Ms. Kinkead's absence.
- Executive Director Report: Ms. Conrad.
- Chairman's Report: Mr. Capelle had nothing to report on for this meeting.

6. Next Meeting & Adjournment

Next Meeting: September 10 @ 10 a.m. at DoubleTree by Hilton, Canton, OH

Adjournment:

Motion: Mr. Trautman moved to adjourn.

Second: Mr. Harris

Outcome: Meeting adjourned at approximately 2:50 PM.

Approved by Executive Committee on November 7, 2025