



NEORide Executive Committee Meeting: November 7, 2025

Time: 12:30 PM

Location: Butler Couy RTA - Chestnut Street Station 97 W. Chestnut Street, Oxford, OH 45056

In Persson Attendees:

Barbara Rhoades, OTRP; Katherine Conrad, NEORide; Michelle Robinson, NEORide; Naomi Wells, NEORide; Matthew Dutkevich, BCRTA; Brian Trautman, PARTA; Kelly Jurisch, PARTA; Andy Volenik, Delaware County Transit

Online Participants: Mike Blackston, Ann Arbor; Shari Chick, CARTS; Bryan Smith, City Bus; Patrick Harris, COTA, Joshua Miranda, Cleveland RTA; Brandon Policicchio, Greater Dayton RTA; Terri Clay, Indygo; Jacob Pitman, KRT; Jeremiah Cox, MACOG; Ben Capelle, Laketrans; Aaron Kennedy, Fairfield County Transit; Brian Trautman, PARTA; Ralph Lee, SARTA; Tim Turner, Steel Valley; Khaled Shammout, SORTA; Gina Douthat, TANK; Laura Koprowski, TARTA; Dean Harris, WRTA; Ryan Spitzer, Isaac Wiles.

1. Call to Order

The meeting was called to order by Mr. Capelle.
(Purpose statement of NEORide skipped for the sake of time).

2. Motion to do all action by unanimous consent

- **Motion:** Mr. Harris
- **Second:** Mr. Miranda
- **Outcome:** All in favor, no opposition.

3. Consent Docket-Motion to Approve and Affirm all items

- **Motion:** Mr. Shammout
 - **Second:** Ms. Clay
 - **Outcome:** All in favor, no opposition.
 - Board Meeting Agenda of 11-17-25.
 - 08/14/2025 NEORide Executive Committee Minutes
 - No cost 6-month extension to Flexlynqs contract in an amount not to exceed \$60,200.
 - The resolution by the Southeast Area Transit District (SEAT) in CT to join NEORide.
 - The pending resolution by the Des Moines Area Regional Transit Authority (DART) in IA to join NEORide.
 - The pending resolution by the Metropolitan Evansville Transit System (METS) in IN to join NEORide.
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4. Action Items

- **ACTION: Motion to approve the opening of a new Chase Bank Account with for the purpose of managing and investing SVA funds for EZfare.**
 - **Motion:** Mr. Smith
 - **Second:** Mr. Harris
 - **Outcome:** All voted in favor of the motion, no opposition.
- **ACTION: Motion to recreate the EZfare Committee and dissolve the EZfare Discussion Group.**
 - **Motion:** Mr. Shammout
 - **Second:** Mr. Smith
 - **Outcome:** All voted in favor of the motion, no opposition.
- **ACTION: Motion to approve the 2026 Dues for EZfare as discussed during the EZfare Discussion Group on 10/09/25.**
 - **Motion:** Mr. Smith
 - **Second:** Mr. Miranda
 - **Discussion:**
 - Mr. Shammout inquired about the stored value and percentage increase.
 - Ms. Conrad explained that base dues will remain unchanged from 2025–2026, with a new stored value dues component added based on 0.5% of 2025 sales. Implementation costs are included, and new agencies will pay a \$3,500 implementation fee.
 - Mr. Dutkevicz also talked about the stored value dues were established to cover increased administrative costs of running APC that were not fully covered by EZ Fare members, using a percentage-based approach to fairly distribute costs based on usage, with the intent to reassess and adjust as numbers grow.
 - Mr. Shammout expressed concern of funding the total in comparison to other agencies.
 - Ms. Clay inquires specifically about Indygo’s fees and Ms. Conrad answered, explaining Indygo will not see anything for 2025 and that the draft dues were to be presented to the committee following the current meeting.
 - **Outcome:** Majority voted in favor of the motion, one opposition being Mr. Shammout. Ms. Conrad then took roll call to confirm vote.
 - **All in favor:** Ann Arbor, BCRTA, CARTS, COTA, City Bus, Cleveland RTA, Greater Dayton, Indygo, KCATA, KRT, Metro RTA, Laketran, Fairfield, PARTA, Steel Valley, TANK, TARTA, WRTA
 - **All in opposition:** SORTA
- **ACTION: Motion to approve the 2026 Budget for EZfare as discussed during the EZfare Discussion Group on 10/09/25.**
 - **Motion:** Mr. Smith
 - **Second:** Mr. Miranda
 - **Discussion:** Group review of flowchart. Ms. Conrad will make an update to the flowchart

- **Outcome:** All in favor, no opposition.
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5. Reports

- **REPORT - Financial Report @ 9/30/25 Unaudited** (Elaine Kilker)
 - **Discussion:** Mr. Miranda asked whether there is a target amount for a float or financial cushion, and Ms. Kelker responded that there is no specific target at this time, though it is currently under consideration.
 - Treasurers Report (Dean Harris)
 - **REPORT:** - EZfare Committee (Katherine Conrad)
 - **REPORT** - EZConnect Committee (Katherine Conrad)
 - **REPORT** - Governance Committee (Ben Capelle)
 - **REPORT** – Grants (Katherine Conrad)
 - **Report on Active Procurements** (Katherine Conrad)
 - Enterprise Database Management Sofyware Solution (in evaluation stage)
 - Cash Fareboxes (in evaluation stage)
 - Transit Signal Prioritization (in development stage)
 - **REPORT** - Workforce Development (Katherine Conrad)
 - Cummins Training at GCRTA
 - **REPORT**- Chairman’s Report (Ben Capelle)
 - **Guest Communications**- N/A
 - **Next Meeting & Adjournment**
 - **NEORide Executive Committee: January 29,2026 at 1 p.m. EST at NEORide/OTRP Offices in Wadsworth, OH or via Teams**
 - **2026 Meeting Schedule**
 - **Save the Date: NEORide Annual Meeting and Summit, September 8-9 at Hyatt Regency in Cincinnati, OH**
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Adjournment

- **Motion:** Mr. Shammout
- **Second:** Mr. Policicchio
- **Meeting Adjourned:** Meeting adjourned at 1:15 pm EST.

Minutes Approved by Executive Committee on January 29, 2026